

ST. MARY UNIVERSITY PARISH @ CMU

1405 S WASHINGTON ST • MT. PLEASANT • MI 48858 • TELEPHONE: (989) 773-3391

FUNDING REQUEST FORM 2018-2019

Funding Request Process:

1. If you are not a Registered Student Organization (“RSO”), complete this form and return to Cory Noeker.
2. If you are an RSO:
 - A) You must first apply to CMU for the funding;
 - B) Hold a fundraiser; and then
 - C) Turn in this completed form with documentation of the decision from (A) and with details and results from (B).

All programs seeking funds need to have a student representative who will lobby on behalf of the program.

****Funds are not guaranteed and subject to the availability of parish funds.***

1. a. Name of Event/Program: _____
b. Date needed: _____
2. a. Student representative: _____
3. a. Phone number: _____
b. Email address: _____
4. Total amount being requested: _____

5. Please summarize the event or program proposal.

6. Please explain how the funds would support the St. Mary Parish in achieving our Mission Statement and Goals.

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7. Describe efforts to obtain funding outside of St. Mary Parish. (Attach denial correspondence).

9. a. The estimated number of students that will benefit from this proposal: ____
b. What are the benefits to students who **ARE and ARE NOT** affiliated with St. Mary University Parish?

10. Please describe and list this group's past accomplishments.

11. Please provide a complete breakdown of cost. (If additional space is needed please attach another page)

Quantity	Item	COST

TOTAL \$ _____

12. Please attach any other relevant documents and materials to this form.

**(USE ANOTHER SHEET OF PAPER TO ANSWER ANY OF THE QUESTIONS
IF YOU RUN OUT OF ROOM)**

PLEASE RETURN TO CORY.

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PLEASE TURN IN APPLICATION AT LEAST 2 WEEKS IN ADVANCE FOR FUNDS UNDER \$100.00

PLEASE TURN IN APPLICATION AT LEAST 4 WEEKS IN ADVANCE FOR FUNDS OVER \$100.00

PLEASE MAKE SURE TO KEEP A COPY FOR YOURSELF. THANK YOU!

OFFICE USE ONLY
ACTION TAKEN:
NOTES: